MEETING NOTICE TOWN OF ANDOVER

Town Clerk Date Stamp

Board/Committee Name:

Andover Youth Center Building Committee

Date:

Time of Meeting:

Location:

September 26, 2013

7:00 AM

Second Floor Conference Room, Andover Town Offices, 2nd floor

Signature

AGENDA

1. Call to Order

2. Approval of Meeting Minutes

3. Review of Construction Bids Received

Other business

5. Adjourn

Note - Per changes to the Open Meeting Law effective 7/1/10:

Notices and agendas are to be posted 48 hours in advance of the meeting excluding Saturdays, Sundays and legal holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time.

*A listing of topics the chair reasonably anticipates will be discussed at the meeting are to listed on the agenda. Amend as necessary, not to exceed one page.